



## CALL FOR PROPOSALS 2021

Associazione Sindrome Sturge Weber Italia Onlus announces a competition for 2021 for the allocation of a fund to research projects in the field of basic sciences and clinical research in specialities related to Sturge-Weber syndrome. The project duration will be determined by the proposer, but the funding will be unique. The overall budget available for all the funding opportunities is equal to 80,000 €.

Proposals for projects to be carried out both nationally and internationally will be considered.

Every proposing institution may submit only one research project.

Applications submitted on paper or using forms other than those provided will not be accepted.

Project proposals must be submitted, following the attached template, by **30<sup>th</sup> of April 2021** by certified e-mails only to [sturgeweberitalia@pec.it](mailto:sturgeweberitalia@pec.it).

The submitted research projects will be evaluated by the Scientific Committee of the Associazione Sindrome Sturge Weber Italia Onlus. According to the ranking and indications formulated by the Scientific Committee, the Board of Directors will decide on the funding by **31<sup>st</sup> of May 2021**. All participants in the call will be independently contacted as to whether they have successfully received the funding and the judgment made by the Scientific Committee.

The amount allocated to the research project must be exclusively used to cover costs related to the proposed research, in accordance with the eligibility criteria and financial limitations listed below:

<b>Research staff</b>	Data management and collection. The costs for the staff of the proposing institution and the costs for collaborations resulting from a specific contract are eligible.
<b>Equipment</b>	Total cost incurred for the purchase of equipment or software programs that are demonstrated to be necessary for the research.
<b>Consumables</b>	Office stationery and photocopying expenses cannot be included.
<b>Conference attendance and transfer expenses</b>	This item of expenditure cannot exceed 10% of the total sum requested to the Associazione Sindrome Sturge Weber Italia Onlus for carrying out the research. Moreover, the conference must include topics related to the research itself.
<b>Overheads</b>	This item of expenditure cannot exceed 10% of the total sum requested to the Associazione Sindrome Sturge Weber Italia Onlus for carrying out the research.

The winning projects will have communicate, via certified e-mail, acceptance of the contribution and the starting date of project activities by **15<sup>th</sup> of June 2021**.

### ASSOCIAZIONE SINDROME DI STURGE WEBER ITALIA ONLUS

Iscritta al Registro Provinciale  
ONLUS prot. N° 2016/38702  
del 30.05.2016

Cod. Fiscale 97807380015

Tel +39 347 0669700  
<http://www.sturgeweberitalia.org>  
Mail : [info@sturgeweberitalia.org](mailto:info@sturgeweberitalia.org)

C.C. Bancario BCC Credito  
Cooperativo – IBAN  
IT58D0883331030000180101323  
Account PAYPAL Codice Conto -  
VUN2PCDF2NLAN

Sede sociale Sarego (VI)  
Via Marchi 10/B



Associazione Sindrome Sturge Weber Italia Onlus will provide for the disbursement of the contribution allocated as follows:

- 30% within 30 days from the declared start date of the project activities.
- 40% after 6 months from the beginning of project activities lasting one year or less (12 months from the beginning of the project activity for projects lasting more than one year). The submission of a scientific report on the progress of the project and a financial statement demonstrating the expenses incurred in the first part of the activity will be required.
- 30% after the submission of the project's final report with the scientific results achieved, and of the final financial statement to demonstrate the expenses incurred.

The second and third disbursements will be made according to the opinion of the Scientific Committee of the Associazione Sindrome Sturge Weber Italia Onlus as well as on the verification of the expense documentation attached to the two economic reports mentioned above. The reporting of expenses incurred must be consistent with the business plan of the research project initially submitted. If the proposer would like to change the business plan during the implementation of the project, they must request this amendment by certified e-mail containing the proposed changes and the justification behind this decision.

The following table lists the documents to be attached to the economic reports.

<b>Research staff</b>	Employees' payroll limited to expenses incurred in the project activity. Project collaborators' payroll limited to expenses incurred in the project activity. Debit note from the occasional lender, if applicable. Invoices of collaborators with VAT number, if required. Statement from the proposing institution on pay-related charges, such as social security charges or severance pay, in relation to the payroll period submitted. All documentation must include the following statement: "Expenditure of euros ____ incurred with the contribution of Associazione Sindrome Sturge Weber Italia Onlus".
<b>Equipment</b>	Supplier invoice must include the following statement: "Expenditure of euros ____ incurred with the contribution of Associazione Sindrome Sturge Weber Italia Onlus".
<b>Consumables</b>	Supplier invoice must include the following statement: "Expenditure of euros ____ incurred with the contribution of Associazione Sindrome Sturge Weber Italia Onlus".
<b>Conference attendance and transfer expenses for employees</b>	Invoices or debit notes for conference registration fees. Invoices or tax receipts from hotels and/or restaurants for room and board expenses related to the participation in the event. Economy class plane and rail tickets related to the participation in the event. All the above documentation must be in the name of the person assigned to participate in the event and accompanied by a letter proving participation in the event issued by the grantee institution. Travel expenses are also allowed for different purposes from participation in events related to the research project, but must always be accompanied by a letter proving participation as specified above. Travel expenses justified by mileage reimbursement or passes are not allowed.

#### ASSOCIAZIONE SINDROME DI STURGE WEBER ITALIA ONLUS

Iscritta al Registro Provinciale  
ONLUS prot. N° 2016/38702  
del 30.05.2016

Cod. Fiscale 97807380015

Tel +39 347 0669700  
<http://www.sturgeweberitalia.org>  
Mail : [info@sturgeweberitalia.org](mailto:info@sturgeweberitalia.org)

C.C. Bancario BCC Credito  
Cooperativo – IBAN  
IT58D0883331030000180101323  
Account PAYPAL Codice Conto -  
VUN2PCDF2NLAN

Sede sociale Sarego (VI)  
Via Marchi 10/B



	<p>If the above-mentioned expenses were incurred directly by the employee or collaborator on the project, documentation showing that the institution receiving the grant has reimbursed the expenses must also be presented.</p> <p>All documentation must include the following statement: "Expenditure of euros ____ incurred with the contribution of Associazione Sindrome Sturge Weber Italia Onlus".</p>
<b>Overheads</b>	No documentation needed as these expenses are defined on a lump-sum basis.

## ASSOCIAZIONE SINDROME DI STURGE WEBER ITALIA ONLUS

Iscritta al Registro Provinciale  
ONLUS prot. N° 2016/38702  
del 30.05.2016

Cod. Fiscale 97807380015

Tel +39 347 0669700  
<http://www.sturgeweberitalia.org>  
Mail : [info@sturgeweberitalia.org](mailto:info@sturgeweberitalia.org)

C.C. Bancario BCC Credito  
Cooperativo – IBAN  
IT58D0883331030000180101323  
Account PAYPAL Codice Conto -  
VUN2PCDF2NLAN

Sede sociale Sarego (VI)  
Via Marchi 10/B